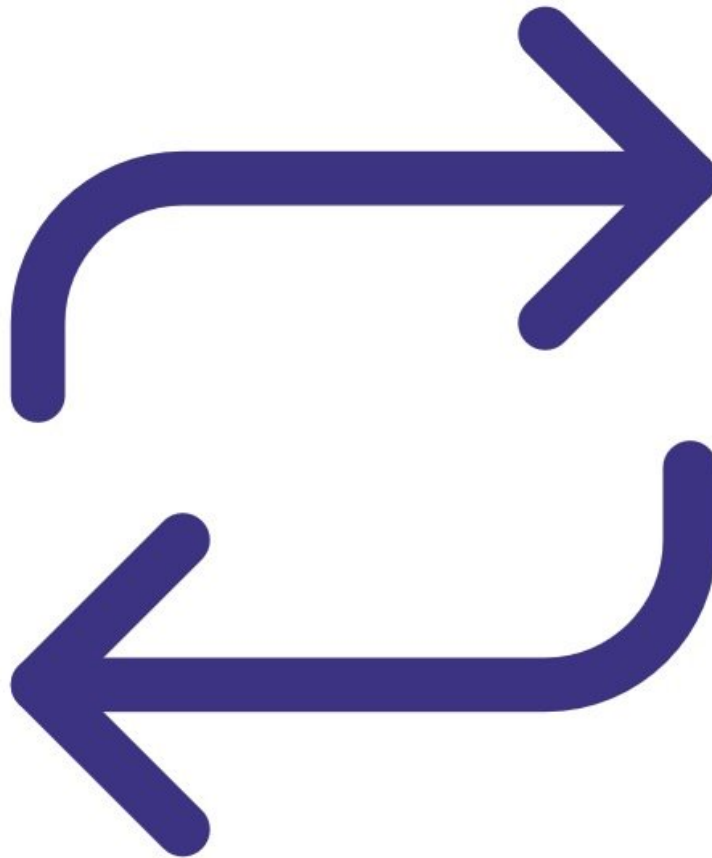




# Lease monitor

Written By: Tanya Taylor



## INTRODUCTION

Monitors can be sold or leased to customer organizations.

A lease is manually ended by a distributor administrator of the parent organization. There is no auto expiry of a lease.

Data generated by the monitor during the lease remains available to the customer after the lease has ended.

After the lease has ended, the monitor can be leased to another customer.

[video: <https://youtu.be/HTPlt5Br30A>]

## Step 1 — Delete local data

The screenshot shows the Aeroqual Cloud configuration interface for the instrument DS 07062016-001. The 'System' tab is selected, displaying various settings. The 'Erase all data!!' checkbox is checked, indicating that local data will be deleted. Other settings include the sensor port (COM 4), poll interval (Every 5 seconds), and active sensors (PM2.5).

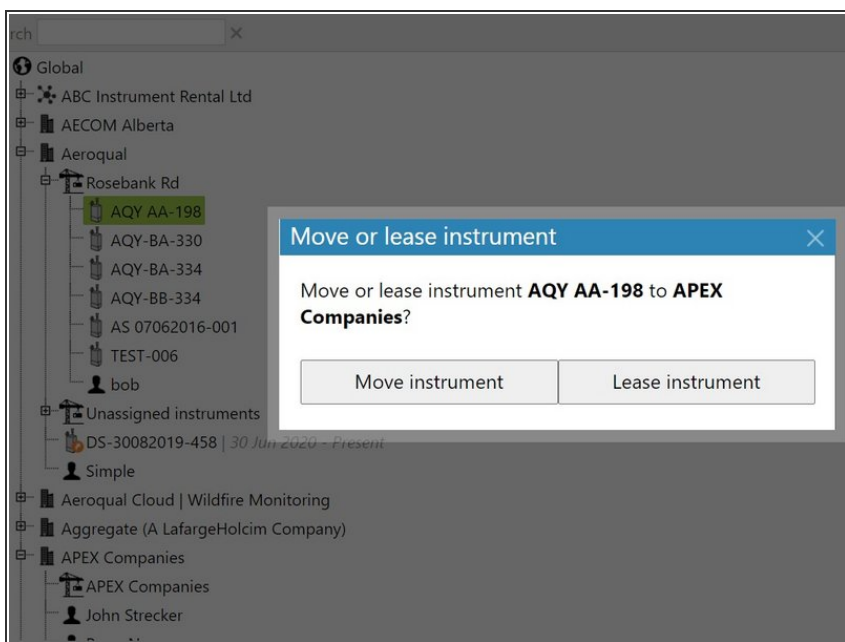
- Ending a lease in Aeroqual Cloud doesn't automatically delete any data stored locally on the monitor's ePC . It's the responsibility of the parent organisation or customer to delete any sensitive data stored there.
- Open Aeroqual Connect and go to **Settings**.
- Check **Erase all detail** in the **System** column and click **Save**.

## Step 2 — Enter Administration app



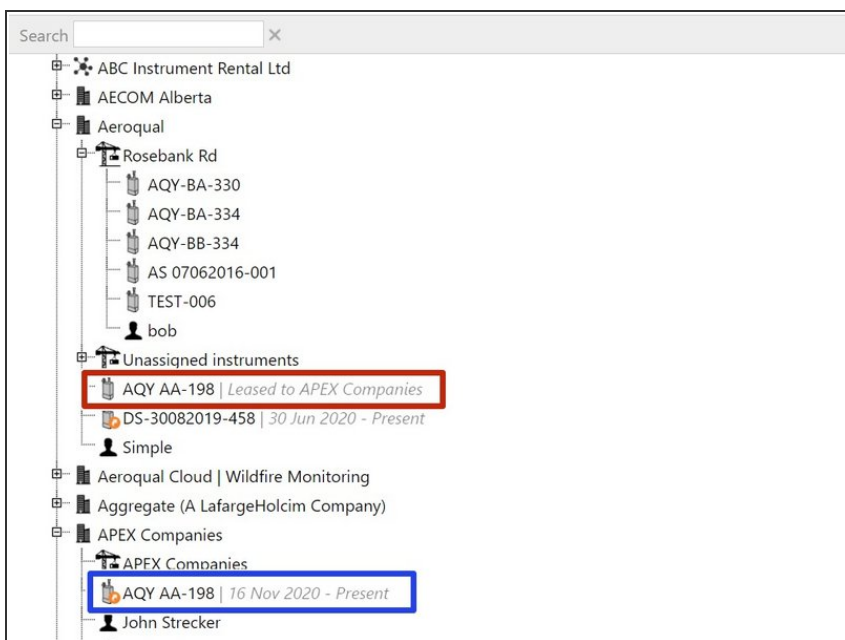
- ① To start and end a lease, you must be a distributor administrator of the parent organization.
- From the Aeroqual Cloud home screen, select **Administration**.

## Step 3 — Click and drag monitor



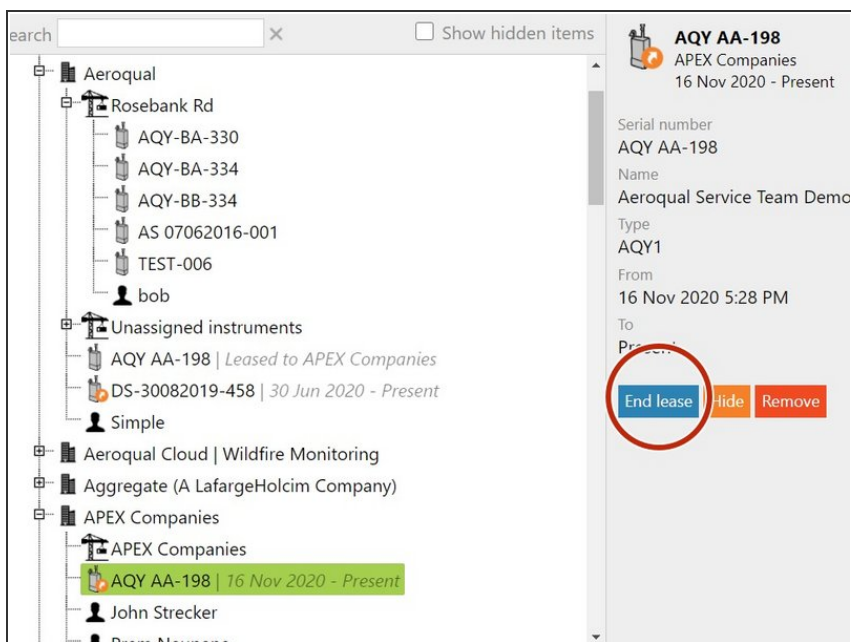
- Expand the hierarchy to show the monitor you want to lease.
- Click and drag it to the leasing company in the main window.
- When the **Move or lease instrument** message appears, click **Lease instrument**.

## Step 4 — Interface changes



- The monitor continues to show under the parent organization, along with the grey italicized text: *Leased to <company name>*.
- It also shows under the leasing company, along with the grey italicized text: *<start date> - Present*.
- ❗ The icon for leased monitors has an orange arrow to differentiate it from monitors that aren't leased.

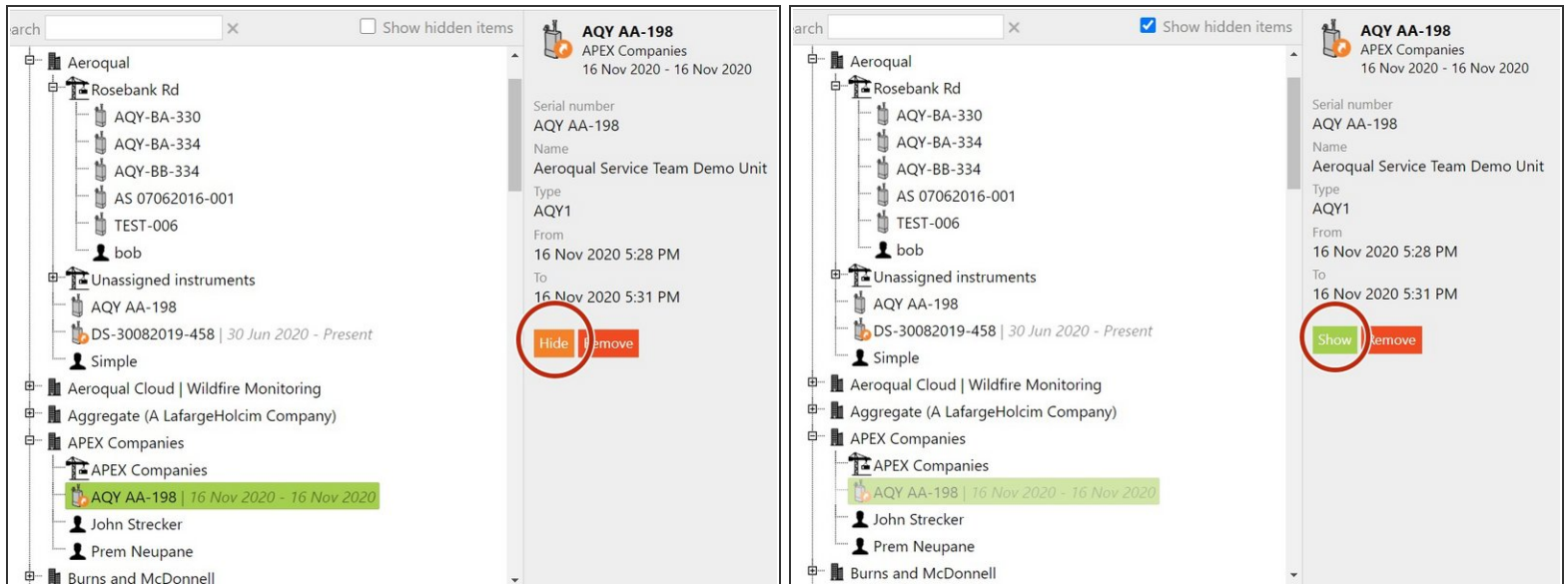
## Step 5 — End lease



- When the lease has ended, select it under the leasing company and click **End lease**.
- The grey italicized text beside the company changes from *<start date> - Present* to *<start date> - <end date>*.
- The grey italicized text: *Leased to <company name>* disappears beside the parent organization.
- **i** After a lease has ended and the monitor is returned, the customer can still use Aeroqual Cloud to view data generated during the leasing period. If they want to download historical data, they must have bought an Aeroqual Cloud licence before the lease expired.

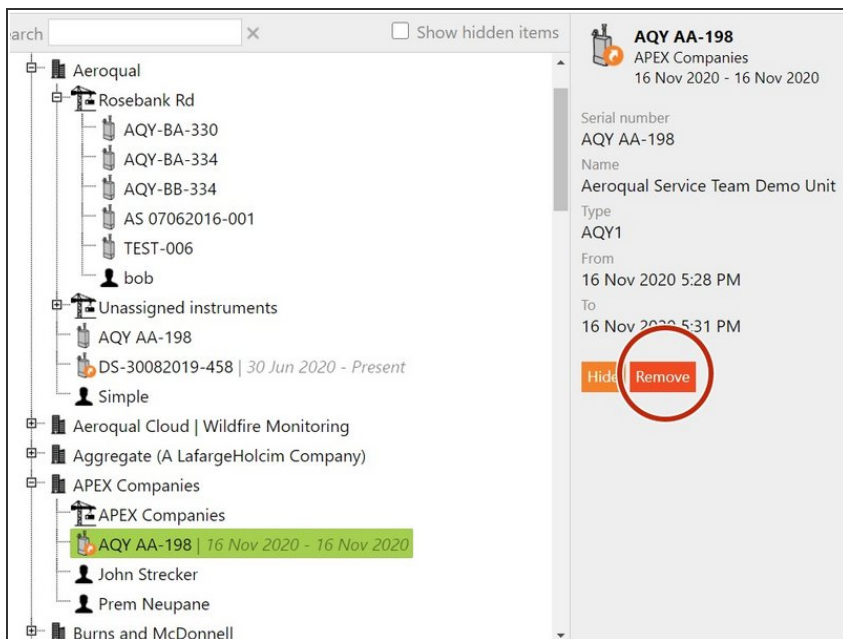
**⚠** Future customers who lease the monitor can't use Aeroqual Cloud to see any data belonging to a previous customer.

## Step 6 — Hide old lease



- To hide a monitor that's been leased and returned, select it and click **Hide**.
- To see what items are in the hidden state, click **Show hidden items**. Hidden items appear in light grey type.
- To make a hidden item permanently visible again, select it and click **Show**.

## Step 7 — Delete old lease

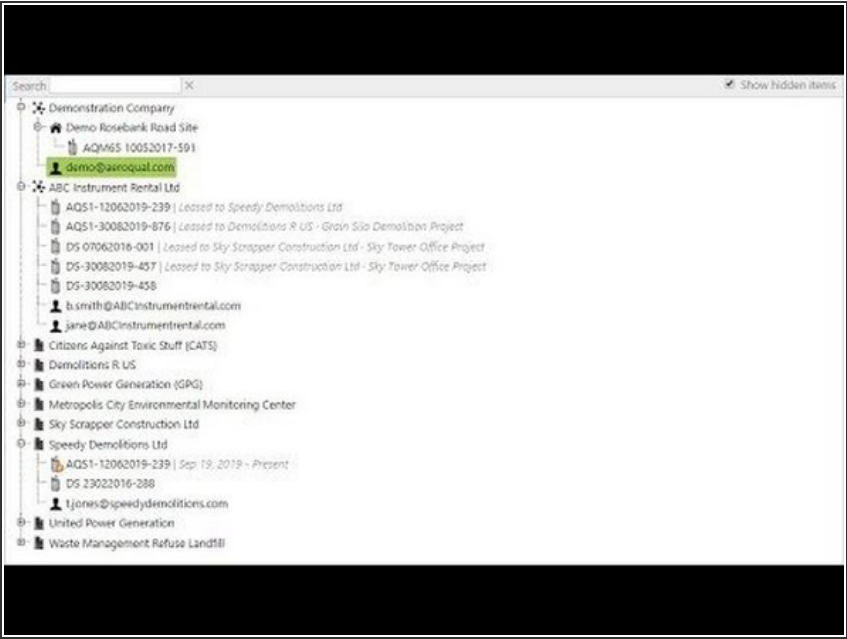


- To permanently delete a lease that's ended, select it and click **Remove**.



Step 8 — Video of steps

- For extra help, watch our video.



For further support, contact [Technical Support](#).