

Search for monitor in Cloud

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INTRODUCTION

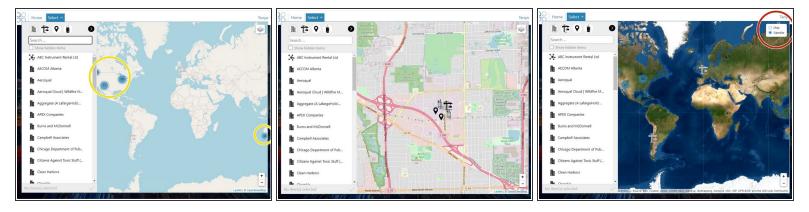
Once you're connected to Aeroqual Cloud, use this guide to find your monitor in the search panel.

Step 1 — Display search panel



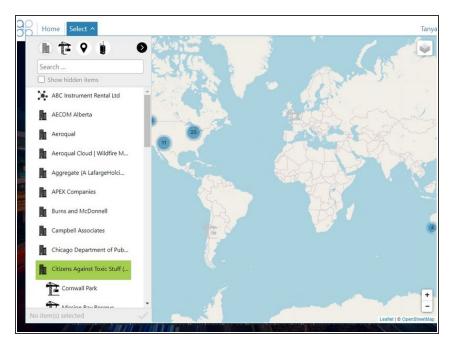
- To display the search panel, click **Search** on the Aeroqual Cloud home screen.
- To expand and collapse the width of the panel, click the arrow in the toolbar.

Step 2 — Interpret map



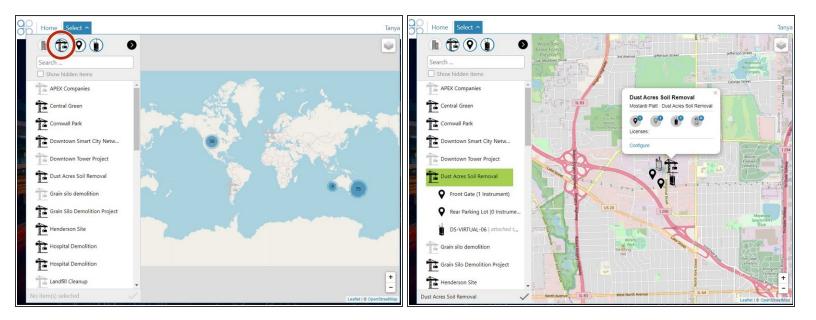
- Each number on the map represents the total number of Aeroqual Cloud entities (projects, monitoring locations and monitors) in a particular location.
- Use your mouse to move around the map scroll (zoom) in and out. Alternatively, use the plus and minus icons on the bottom right of the map.
- To switch between a satellite view of the globe, click the icon on the top right of the screen.

Step 3 — Search by organization



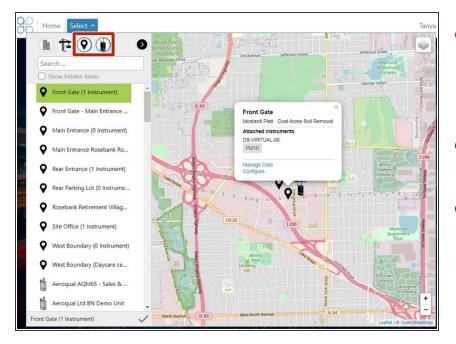
- The default view in the search results panel is to display all entities in Aeroqual Cloud alphabetically by organisation.
- Click any organisation to view its associated projects, monitoring locations and monitors.

Step 4 — Search by project



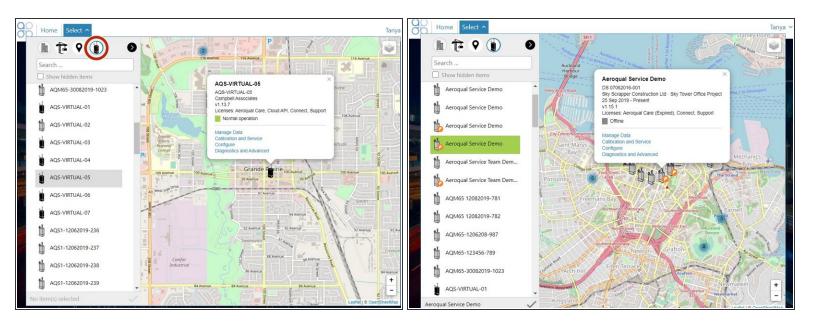
- To search by project, click the project icon in the toolbar. The project, monitoring location and monitor icons must have blue outlines.
- Click any project to view its associated monitoring locations and monitors.
- The map view automatically changes to show the project location and an information popup communicates the following details:
 - The number of monitoring locations with an attached monitor
 - The number of monitoring locations without an attached monitor
 - The number of monitors in the project that are currently online
 - The number of monitors in the project that are currently offline
 - Links to Aeroqual Cloud apps available to the project.

Step 5 — Search by monitoring location



- To search by monitoring location, deselect the project icon. Only the monitoring location and monitor icons must have blue outlines.
- Click any monitoring location to view its associated monitor.
- The map view automatically changes to show the monitoring location and an information popup communicates the following details:
 - The name of any attached monitor
 - The parameters that monitor is measuring
 - Links to Aeroqual Cloud apps available to the monitoring location.

Step 6 — Search by monitor



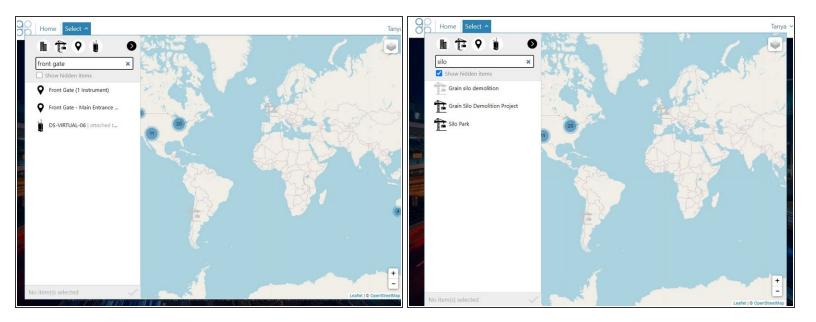
- To search by monitor, deselect the monitoring location icon. Only the monitor icon must have a blue outline.
- Monitors display alphabetically, regardless of whether they are offline (grey) or online (black).
 Leased monitors have an orange arrow.
- Click a monitor to view a popup that communicates the following details:
 - The company account the monitor is associated with.
 - The software version of the hardware ePC.
 - The licenses the monitor is using.
 - The operational status of the monitor (Offline or Normal operation).
 - Links to Aeroqual Cloud apps available to the monitor.

Step 7 — Enter app



- To enter an app that's available for a particular monitoring location or monitor, simply click the app name in the information popup.
- Once you're in the app, complete your task like you ordinarily would.

Step 8 — Search by name



- To find any entity in Aeroqual Cloud using the **Search** field, start typing in any part of its name.
- To include items that've been hidden, select **Show hidden items**.
- (i) The search is not case sensitive.

For further support, contact **Technical Support**.